



**Assistant Director, Governance and
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Tuesday 17 May 2016

Notice of Meeting

Dear Member

Personnel Committee

The **Personnel Committee** will meet in the **Council Chamber - Town Hall, Huddersfield** at **3.30 pm** on **Wednesday 25 May 2016**.

Or at the rising of Annual Council, whichever is the later.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft".

Julie Muscroft

Assistant Director of Legal, Governance and Monitoring

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Personnel Committee members are:-

Member

When a Personnel Committee member cannot be at the meeting another member can attend in their place from the list below:-

Substitutes Panel

Conservative

Green

Independent

Labour

Liberal Democrat

Agenda

Reports or Explanatory Notes Attached

Pages

1: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

2: Appointment of the Employee Relations Sub-Committee

To appoint the Employee Relations Sub-Committee for the ensuing year and the Chair thereof.

Members are informed that it is proposed that arrangements for representation of Political Groups on the Sub-Committee should NOT be in accordance with the requirements of Section 15 and 16 of the Local Government and Housing Act 1989.

This Notice is given in accordance with Section 17 of the 1989 Act and Regulation 20 of the Local Government (Committee and Political Groups) Regulations 1990. The proposal will require approval with no Members of the Council voting against.
